

Policy Statement

The County of Brant Public Library is a library without borders, committed to providing equitable access to physical and digital library materials, services, and resources for all. The Board ensures fair conditions for library membership while protecting resources in a responsible manner and in accordance with the *Public Libraries Act, R.S.O. 1990, c. P44*.

Policy

1. Conditions of Membership

- a. Any person, upon presentation of adequate identification, preferably photo identification, may be issued a free library membership.
- b. No Fee will be charged for admission to the Library.
- c. Membership is not transferable to other individuals.
- d. Use of a library card signifies the cardholder's acceptance of and adherence to rules and regulations of the County of Brant Public Library. Library cardholders are responsible for materials they have borrowed.
- e. A valid Library card is required to borrow materials, participate in programs, and to access online resources.
- f. The library card is the property of the County of Brant Public Library and must be returned on request.
- g. Lost or theft of a card must be reported immediately; members are responsible for any materials borrowed on their cards until loss or theft is reported.

2. Membership Types

Adult: Individuals 18 and over.

Teen: Youth aged 16 and 17. A student card is considered adequate identification for anyone in secondary school. A parent/guardian must accept responsibility for the use of the card by signing the application. Child: Children under the age of 16 must have their membership card signed by a parent or guardian.

Children who live in multiple households are entitled to one card per household. A parent or guardian from each household is required to sign the respective membership cards.

Temporary: Any patron who can verify their identity but does not have acceptable proof of address is eligible for this card. It may also be issued to youth aged 16 or 17 who require a parent or guardian signature but have not yet been able to attend the library with their parent or guardian.

3. Privacy and Legislation

The Library protects personal information about a borrower consistent with the Library's Policy LS 4: Access to Information and Protection of Privacy.

Records and information held by the Library shall be dealt with in accordance with the provisions of the *Ontario Public Libraries Act R.S.O. 1990, Chapter P.44* and the *Municipal Freedom of Information and Protection of Privacy Act, 1990* and G13 Records Retention